

Consultancy Opportunity

Re – Advertisement

Terms of Reference for Community Based Environmental Health Promotion Program (CBEHPP) consultancy

Background:

The USAID/Twiyubake Program, also known as the Improved Services for Vulnerable Populations (ISVP) program, is assisting 50,000 vulnerable households (250,000 children, youth, and adults) by (1) increasing the capacity of families and communities to provide better care for vulnerable children, especially those under age five; (2) improving household and community care and support practices for vulnerable populations – especially children; and (3) increasing access to education and social services for vulnerable populations. The program is using a family-centered approach to increase resiliency and the program approach includes three key areas of focus: Economic Strengthening; Improving Care Practices and Linkages to Services.

Through a range of community based WASH interventions targeting both WASH service providers and communities, including Community-Based Environmental Health Promotion Program (CBEHPP) including community mobilization and Strengthening the existing WASH committees, Community Hygiene clubs (CHCs) in full ISVPs sectors of nutrition districts¹ and WASH education in remaining sectors of nutrition districts and full ISVPs sectors on other Twiyubake districts. The WASH program is working to improve knowledge, attitudes, and behaviors around WASH in Twiyubake targeted districts. These improvements will, in turn, contribute to improved hygiene outcomes including drinking safe water, using improved covered latrines and hand washing among the program beneficiaries, including children under 5 and pregnant and lactating mothers. This program will contribute to reach the targets of 100% coverage for drinking water, hand washing and proper sanitation. These are the targets set by the GoR in its WASH strategic plan 2013/2014-2017/2018 and district plan to eliminate malnutrition (DPEM), hence why these figures were included in WASH implementation strategy.

Objectives of the consultancy:

Global Communities seeks a consultant with extensive expertise in CBEHPP methodology (certified by Ministry of Health), participatory and adult learning training techniques, curriculum and training tools' development, knowledge and behaviors' assessment using PHAST², cascade training monitoring and evaluation to assist the team for ninety working days (90) to package CBEHPP training module and handbooks, conduct master training and follow-up the cascade training to the community.

¹ 11 Full ISVP sectors of nutrition districts: Gikomero, Ndera, Nduba in Gasabo, Cyanika, Kinyababa, Kinoni in Burera and Muko, Shingiro, Kimonyi, Nkotsi, Remera in Musanze.

² PHAST: Participatory Hygiene and Sanitation Transformation.

Consultancy Tasks:

1. Conduct literature review/Visit MoH to learn about the overall CBEHPP program.
2. Meet with technical lead and review the existing training materials already developed.
3. Assess the existing community behavior using PHAST methodology in selected full ISVP sectors in nutrition districts.
4. Develop the training curriculum/modules for Master trainers and CHCs³ facilitators that include participatory techniques.
5. Develop simplified trainer's handbook for CHWs/CBVs and CHCs by including key BCC messages and images/illustrations for positive behaviors to adopt and negative behavior to avoid.
6. Train the master trainers, follow-up the cascade training to CHCs facilitators and community volunteers, Hygiene clubs and existing hygiene committees.
7. Monitor the implementation of CHCs.
8. Report the activities as achieved.

Duration of the assignment:

The consultant will complete the deliverables with a period of 90 working days.

Consultancy Deliverables:

1. Inception report
2. One module (Master trainers and CHCs facilitators)
3. Community volunteers' Handbooks as needed
4. Implementation report

Selection Criteria:

Applications will be assessed on cost reasonableness and technical considerations, and will be rated against 7 criteria (outlined below) Maximum scores for technical and cost applications will be 70% and 30%, respectively.

Desired Profile of the Consultant(s):

- Relevant educational background in international development, sociology, health or similar field.
- CBHEPP trainer with over 5 years of experience
- Demonstrated experience in developing training guides, manuals and publications for field implementation
- Ability to adopt materials for low literate audiences
- Experience working with international development organizations
- Knowledge of OVC programming an added advantage
- Fluency in English and Kinyarwanda NB: All content is in both languages

³ CHCs: Community Hygiene Clubs

How to Apply

Interested applicants are requested to submit a technical and financial proposal (in English), electronically by Monday, January 30th 2017 at 5PM local time to inforwanda@globalcommunities.org. The email should be titled 'Twiubake CBEHPP consultancy'.

ONLY selected candidates will be contacted for interviews.

Key Notes:

- A Training Curriculum: is a combination of different training courses/instructions arranged in a sequence. Normally the training curriculum is available at the legal institution in charge of the subject (e.g: MoH or MoE in Rwanda for Health and Nutrition), otherwise must be developed to orient/guide the modules 'development.
- A Training Module: is a standardized of self-contained segment (Small module) that with other such segments constitutes an educational course or on the job-training program Module. The training module should follow the training curriculum.
- Technical proposal should explain how the applicant intends to carry out the work and should include the following:
 - Updated CVs of the consultant(s) highlighting relevant qualifications and experience;
 - Description of applicant's experience with assignments of a similar nature and details of 3 former clients who can be contacted for reference (name, position, contact details).
 - Detailed methodology that the consultant(s) suggest would be appropriate from their understanding of the TORs.
 - Detailed research schedule.
- The financial proposal should detail the proposed budget for the work including trainers, all logistical costs for trainings, follow-up activities, transportation, data collection and printing costs and should be detailed and reasonably priced as part of the financial proposal.